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| Effective Date: | 11/16/2020 | Job Code: | NA |
| Job Title: | Chief of Party | EEO: | Executive/Senior Level |
| Level & Market Title | Level 100 - Sr. Technical Director | Job Family: | International Program |
| Department: | Momentum Integrated Health Resilience (MIHR) | Location: | DRC- Goma, North Kivu |
| Reports To: | Deputy Project Director | Supervises: | Yes |
| Background Type: | NA | FLSA Status | NA |

**Job Summary:**

The COP, based in Goma, North Kivu, DRC will provide overall technical leadership and operational oversight for the USAID funded MOMENTUM Integrated Health Resilience (MIHR) project. The MIHR project is a new global award launched in 2020 that is designed to strengthen quality maternal, newborn, and child health, voluntary family planning and reproductive health (MNCH/FP/RH) service delivery in fragile settings. MIHR addresses the humanitarian to development nexus through health resilience to reduce chronic vulnerabilities and promote more inclusive health development by addressing the response to shocks and stresses, better ensuring the continuation of MNCH/FP/RH services during a crisis.

The COP will serve as the primary liaison with USAID/DRC, MIHR partners in DRC, and the MIHR headquarters based in DC (HQ), as well as relevant project stakeholders fostering collaborative working relationships. The COP directs the project team with an integrated vision, applying effective leadership and strategic planning skills.

**Duties/Responsibilities:**

* Provide overall management, strategic direction, and technical leadership to the project to achieve expected project results within budget and timeframe
* Serve as the Program’s primary liaison with the MOH, USAID, MIHR HQ, other donors, and multilateral and NGO partners, and other transitioning Ebola, primary health care, FP/RH, TB, nutrition partners
* Represent the MIHR project in all technical, policy and programmatic fora at all levels (regional, national, and international)
* Ensure high level of coordination and harmonization, as necessary, and nurture

relationships with all key stakeholders, including partner organizations/at national and county level, on administrative, financial, and programmatic matters related to the project

* Oversee the project teams of technical, program, finance, and operational staff to ensure program deliverables, tasks and responsibilities are met; staff management includes hiring, supervising and mentoring project staff
* Ensure regular reporting and timely submission of deliverables as required under the award.
* Lead preparation of annual work plans, project activity updates and other project- related communication and reporting materials
* Monitor Annual Workplans and Monitoring, Evaluation, and Learning Plan to ensure that the Activity is meeting goals, and analyze reasons for any difficulties.
* Ensure compliance with Momentum/IMA policies and procedures and USG rules and regulations by project staff and sub-awardees and monitors the quality of program implementation.

**REQUIRED EDUCATION AND EXPERIENCE**

**EDUCATION:**

A Masters in Public Health or related field, MD, or PhD is required.

**EXPERIENCE:**

* At least ten years of senior-level management experience working on USAID-funded projects. Prior experience as a COP or Deputy COP.
* Experience collaborating and coordinating with local and national host government agencies, and aligning program activities and results with national strategies.
* Demonstrated experience in developing and maintaining strong relationships with government agencies, international donor agencies (USG, DFID, UN agencies), civil society and implementing partners.

**LANGUAGE:** Fluency in English and French with professional proficiency in reading/writing is needed.

**KNOWLEDGE, SKILLS, AND ABILITIES**

* Demonstrated leadership qualities, depth and breadth of technical, management, and evaluation expertise for complex programs in resource-constrained countries.
* Must be comfortable in high-level representational role
* Proven ability to develop and communicate a common vision among diverse public and private partners and the ability to lead multi-disciplinary teams.
* Ability to diplomatically supervise staff and coordinate programs with partners from a broad range of backgrounds and experiences.
* Demonstrated knowledge of USAID/DRC’s priorities and objectives as well as the Journey to Self-Reliance
* Deep knowledge of the political, social, and economic context of DRC required
* Experience working in North Kivu/Eastern DRC is preferred
* Technical expertise in maternal/child/adolescent health, family planning, and/or reproductive health.
* Excellent planning and prioritization skills as well as creative problem-solving and analytical skills
* Strong interpersonal, writing, and oral presentation skills
* Knowledge of USG Rules and Regulations

The COP role will be based in Goma, North Kivu, with up to 50% travel to field locations. Goma remains fairly stable, with occasional instances of violence, insecurity, or petty crime. Field locations experience volatility with more basic living conditions, and staff must adhere to a curfew as well as safety protocols at all times.

*Corus International prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, age, national origin, disability status, sexual orientation, protected veteran status, or any other characteristic protected by U.S. or International law.*

**JOB DESCRIPTION ACKNOWLEDGEMENT FORM**

I have received a copy of the job description for my position:

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have reviewed this job description and I understand all my job duties and responsibilities. I can perform the essential functions as outlined. I understand that my job may change on a temporary or regular basis according to the needs of my location or department without it being specifically included in the job description. If I have any questions about job duties not specified on this description that I am asked to perform, I should discuss them with my immediate supervisor or a member of the Human Resources staff.

I further understand that future performance evaluations and merit increases to my pay are based on my ability to perform the duties and responsibilities outlined in this job description to the satisfaction of my immediate supervisor. I have discussed any questions I may have had about this job description before signing this form.

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Employee Signature  Date

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Employee Name (Please Print)